THE JUDICIARY, STATE OF HAWAII NOTICE OF REQUEST FOR EXEMPTION FROM HRS CHAPTER 103D

TO:	Chief Procurement Offic	er				
FROM:	First Circuit Court		·			
PROM.	Name of Requesting Division/Program					
			equests a procurement exemption for the following:			
	goods, services or construct					
Hecords storage	e of legal documents and c	ourt reporter video tapes.				
		•				
	,					
2. Vendor/Contr	actor/Service Provider:		3. Amount of Request:			
Ace Record Mar	nagement and Storage		\$33,259.20 (annual cost)			
4. Term of Contr	act From	To:	5. Prior Judiciary Procurement Exemption No.			
4. I CHIII OI COILL			(if applicable):			
	07/01/2014	06/30/2015	(Application)			
6. Explain in det	ail why it is not practicable	or not advantageous for the l	Program/Division to procure by competitive means:			
Housing legal documnets records at Ace Record Management and Storage was suppose to be a temporary measure until the records can be accomodated by the Judiciary Records Management office, housing court reporters video tapes requires a temperate controlled room with a halon fire system, which Ace Records Management has constructed.						
7. Explain in det	ail, the process that will be	or was utilized in selecting th	e vendor/contractor/service provider:			
Ace Records Management and Storage was selected on the basis of low bid. Also the ability to construct a temperature controlled room with a halon fire suppression system specifically designed to house video tapes of court proceedings for the Court Reporters Branch.						

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8. Identify the primary respon	sible staff person(s) conducting an mpletion of mandatory training re	nd managing this production	curement. (Appropriate delegated				
	on piecion of mandatory training re sk after name of person to contact		ation).				
Name	Division/Program	Phone Number	email address				
Paul Kaneshiro	First Circuit Court	539-4351					
All requirements/approvals I certify that the information	and internal controls for this e provided above is, to the best	xpenditure is the re of my knowledge, tr	sponsibility of the Division/Program. ue and correct.				
Paul Kenh	lı.		5-6-14				
Department/Divis	ion/Program Head Signature		Date				
·							
	•						
	For Chief Procureme						
			Date Notice Posted: May 7, 2014				
Inquiries about this request shall be directed to the contact named in Item 8. Submit written objection to this NOTICE OF REQUEST FOR EXEMPTION within seven (7) calendar days, or as otherwise allowed, from the Date Notice Posted to:							
Chief Procu	rement Officer – The Judiciary						
	rvices Department						
	Purchasing Office a Street, 6 th Floor						
	awaii 96813-2807						
			·				
Chief Procurement Officer (CPO) Comments:							
Notice of Request for Exemption posted. No objections filed.							
Recommend approval of Request for Exemption.							
Approved	Disapproved	No Actic	on Required				
	Chief Procure	ement Officer Signatur	e Date				

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